

## Santa Fe Place ICF-MR Pre-Admission Assessment

Resident Name: \_\_\_\_\_ Rm. Number: \_\_\_\_\_

Date: \_\_\_\_\_ Move-in Date: \_\_\_\_\_

The assessment of the service needs is based on the resident's capabilities, decisions and preferences in the indicated areas.

### Medication Assistance:

- Self administers all medications       Needs supervision and reminders for self-medication  
 Requires all medication to be administered by staff

Pharmacy: \_\_\_\_\_ Phone: \_\_\_\_\_

Drug Allergies: \_\_\_\_\_

Precautions or comments: \_\_\_\_\_

### Toileting:

- Independent       Needs minimal assistance with clothing  
 Needs assistance with continence items       Dependent for all toileting needs

Comments: \_\_\_\_\_

### Continence:

- Continent       Bladder incontinence       Bowel incontinence  
 Occasionally incontinent of bladder       Occasionally incontinent of bowel  
 Ostomy       Requires assistance with ostomy care

Special instructions: \_\_\_\_\_

Night time preparations: \_\_\_\_\_

### Hygiene Assistance

- Requires assistance with morning dressing  
 Requires assistance with morning bathing and grooming  
 Requires assistance with night dressing  
 Requires assistance with night bathing and grooming  
 Requires minimal assistance with bathing  
 Requires full assistance with bathing

Requires assistance with:  Dental Care       Bathing or showering       Hearing aids  
 Glasses       Dressing       Shaving       Hair care       Nail Care

Escorting:  Independent       Requires reminding to attend meals and activities  
 Requires escort to meals and activities

### Assistive Devices

- Hearing Aid       Glasses       Cane       Walker       Wheelchair       Scooter  
 Splint       Brace

### Dietary Needs

- No special needs       No concentrated sweets       No added salt       Low fat

- Calorie Restrictions: \_\_\_\_\_
- Specific Dislikes: \_\_\_\_\_.
- Food Allergies: \_\_\_\_\_.
- Preferences: \_\_\_\_\_.

**Dining Assistance**

- Independent                       Needs Assistance                       Dependent

**Safety**

Describe any conditions that may require the resident to have an apartment located near an exit:

\_\_\_\_\_.

**Housekeeping and Laundry**

- Independent                       Needs assistance \_\_\_\_ times per week                       Dependent

Requires the following assistance:     Bed making daily     Bed linen change \_\_\_\_X per week

- Sweeping     Vacuum     Mopping     Clean bathroom     Clean kitchen

- Complete housekeeping assistance daily

**Mental Abilities and Orientation**

Indicate any problems, needs, reminders or needs for the staff to monitor specific behaviors (wandering, confusion, etc.) \_\_\_\_\_

\_\_\_\_\_.

**Health Needs**

Describe the level of assistance required for physician appointments, routine medical needs, nursing tasks, etc. \_\_\_\_\_

\_\_\_\_\_.

**Behavior Monitoring Needs.** Describe any behavioral characteristics that require monitoring.

\_\_\_\_\_.

**Family Support.** List the names and phone numbers of family members likely to visit:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Socialization Habits.** Indicate hobbies, special interests and desires to socialize with others: \_\_\_\_

\_\_\_\_\_.

**Transportation Needs:** \_\_\_\_\_.

- Facility transportation       Public Special Van       Family will transport  
 Has own car       Arrange with family before other transportation arrangement

**Business Management:**

- Manages all business matters       Family member (name) \_\_\_\_\_  
 Advocate (name) \_\_\_\_\_.

**Special Needs:** \_\_\_\_\_.

**Life Value Issues:**

- Full Code       DNR       Living Will       Advance Directives

The resident must comply with all state regulations regarding governing of these medial wishes.

\_\_\_\_\_  
Signature of person completing form

\_\_\_\_\_  
Title

# **STEPS FOR APPLYING FOR SERVICES**

1. To be eligible for residential supports, an application with the Social Security Administration is required. The Social Security Administration completes a determination of disability and processes an application for benefits to pay for the cost of residential supports.

The address for the Social Security office that serves Oklahoma City, Moore, and Norman is:

200 NE 27<sup>th</sup>  
Moore, Ok, 73160  
Telephone: (405) 799-0702

2. Contact the Oklahoma Department of Human Services: Developmental Disabilities Services Division to apply for state operated supports at (405) 307-2800.
3. The Oklahoma Area Wide Services Information System (OASIS) serves a clearing house to provide information about a variety of supports that might meet your needs. OASIS telephone number is 1-800-426-2747.
4. Additional information can be obtained from Oklahoma DHS/DDSD at:  
(405) 307-2800



1000 S. Santa Fe  
 Moore, OK, 73160  
 Phone: (405) 912-5377  
 Fax: (405) 912-5382

## **APPLICATION FOR RESIDENTIAL TREATMENT**

<b><u>GENERAL INFORMATION ABOUT APPLICANT</u></b>			
Name:		Date:	
Address:			
City:		State:	Zip:
Phone: (home)		(other)	
Date of Birth:	Age:	Marital Status: S M D W	
Social Security Number:			
Medicaid Number:		Medicare:	
Case Manager:			
IQ:		Religious Preference:	
<b><u>INCOME/RESOURCES</u></b>			
SSI Amount:		Social Security Amount:	
AID/Disabled Amount:		Public Assist Amount:	
Private Trust: Y N			
Other income/resources: (stocks, bonds, life insurance, checking/savings account, etc.)			
Who serves as Rep Payee?			
Private Insurance:		Group #:	
Health Ins.: Y N		Life: Y N	Pre Paid Burial: Y N
Legal Guardian: Y N If "Yes" whom?			
(If so please enclose copy of legal decree)			
<b><u>Primary Family Contact</u></b>			
Name:		Relationship:	
Address:			
City:		State:	Zip:
Phone: (home)		(other)	
<b><u>PRIOR RESIDENTIAL CARE/HOSPITALIZATIONS</u></b>			
Facility Name:			
Address:			
City:		County:	State: Zip:
Reason for Admission:			
Dates of Service:			

Facility Name: Address: City:                      County:                      State:                      Zip: Reason for Admission: Dates of Service:			
Facility Name: Address: City:                      County:                      State:                      Zip: Reason for Admission: Dates of Service:			
<b><u>SOCIAL SERVICES RECEIVED</u></b>			
Types of Services:			
Dates of Services:			
Types of Services:			
Dates of Services:			
Types of Services:			
Dates of Services:			
<b><u>PHYSICIAN CARE</u></b>			
Name: Address: City:                      County:                      State:                      Zip: Dates of Service: Phone :			
Name: Address: City:                      County:                      State:                      Zip: Dates of Service: Phone :			
Name: Address: City:                      County:                      State:                      Zip: Dates of Service: Phone :			
Medications being taken:			
1. _____		2. _____	
3. _____		4. _____	
5. _____		6. _____	
<b><u>PHYSICAL/MEDICAL STATUS</u></b>			
Height: _____		Weight: _____	
General Health:			
Eyesight: (circle one)    Good    Fair    Glasses    Legally Blind			
Seizure/Epilepsy:    Y    N                      Type & Frequency:			
Cause of Mental Retardation:			
Physical Limitations:			

Allergies:			
Diseases/Disabilities			
<b><u>SCHOOLS/EDUCATION</u></b>			
Name of School:		Dates Attended:	
Address:			
City:	County:	State:	Zip:
Name of School:		Dates Attended:	
Address:			
City:	County:	State:	Zip:
Name of School:		Dates Attended:	
Address:			
City:	County:	State:	Zip:
<b><u>VOCATIONAL TRAINING/WORK EXPERIENCE</u></b>			
Name			
Address:			
City:	County:	State:	Zip:
Dates Attended:			
Type of training/experience/position:			
Hours worked per week:			
Reason for leaving:			
Name			
Address:			
City:	County:	State:	Zip:
Dates Attended:			
Type of training/experience/position:			
Hours worked per week:			
Reason for leaving:			
Name			
Address:			
City:	County:	State:	Zip:
Dates Attended:			
Type of training/experience/position:			
Hours worked per week:			
Reason for leaving:			
<b><u>Documentation Needed</u></b>			
Birth Certificate		State Issued ID Card	
Social Security Card		All Medical Records	
Medicaid Card		Psychological Assessment	
Medicare Card		Legal Guardianship Papers	
Private Insurance			

## FUNCTIONING AND/OR ABILITIES

<u>FUNCTION</u>	<u>UNABLE TO DO</u>	<u>REQUIRES PHYSICAL OR VERBAL ASSISTANCE</u> (indicate which)	<u>CONSISTENTLY INDEPENDENT</u>	<u>N/A</u>
<b><u>Grooming Habits</u></b>				
Keeps hands and face clean				
Bathes (shower or tub)				
Shampoo Hair				
Brushes Teeth or Dentures				
Changes clothes daily				
Selects weather appropriate clothing				
Shaving				
Cares for menstrual needs				
<b><u>Meal Time Skills</u></b>				
Eats with proper utensils				
Can prepare simple foods (coffee, cereal, soup, etc.)				
Uses stove or microwave				
Can follow & use recipes				
Washes Dishes				
Cleans kitchen				
Housekeeping				
Makes bed				
Uses washer/dryer				
Changes bedding routinely				
Keeps room neat				
Helps with general housework				
Community interaction skills				
Tells time				
Uses public transportation				
Uses community resources (library, stores, church)				
Can manage money				
Knows coin and bill value				
Shops for personal needs				
Social activity w/ family				
Social activity w/ friends				
Structures leisure time				
Has a hobby				
Rides a bicycle				
Entertains self w/ hobby, TV, books, etc.				
Emergency knowledge				
Can use phone to call 911				
Knows severe weather procedures.				



## **FUNCTIONING AND/OR ABILITIES continued**

<b><u>Social Behavior</u></b>	<b><u>Rarely</u></b>	<b><u>Sometimes</u></b>	<b><u>Always</u></b>	<b><u>Comments</u></b>
Respects authority				
Accepts criticism				
Asks for help when needed				
Accepts responsibility				
Helps others				
Listens & follows directions				
Completes tasks				
Works well with others				
Respects other's property				
Shares and takes turns				
Controls temper				
Well mannered				
Appropriate sexual behavior				
Awareness of strangers				
Destructive to property				
Harms others physically				
Has outbursts of temper				
Runs away				
Can safely stay alone				
Other				
Other				